

**2022-2023 Grant Application:**

Legal name of 501 (c)(3): Click or tap here to enter text.

Federal Tax ID Number: Click or tap here to enter text.

Mailing address (including city/state/zip code): Click or tap here to enter text.

Website: Click or tap here to enter text.

CEO/Executive Director name (first and last): Click or tap here to enter text.

CEO/Executive Director phone number (including area code): Click or tap here to enter text.

CEO/Executive Director email address: Click or tap here to enter text.

Contact person for this grant application if different from CEO/Executive Director (first and last name): Click or tap here to enter text.

Contact person’s title: Click or tap here to enter text.

Contact person’s phone number (including area code): Click or tap here to enter text.

Contact person’s email address: Click or tap here to enter text.

**Organization Information:**

Summary of your organization’s history, mission and focus of its programs/services: Click or tap here to enter text.

Geographic area(s) served: Click or tap here to enter text.

Organization’s annual operating budget: $ Click or tap here to enter text.

Fiscal year ends: Click or tap here to enter text.

**Purpose of Grant:**

Amount requested (not to exceed $10,000): $ Click or tap here to enter text.

Name of program: Click or tap here to enter text.

Is this a new program? [ ] Yes or [ ] No

Population(s) served by your program: Click or tap here to enter text.

Number of anticipated individuals served by your program: Click or tap here to enter text.

Program description: Click or tap here to enter text.

Program start and end dates: Click or tap here to enter text.

What has your organization achieved to date through this program? Click or tap here to enter text.

Detail how funds provided by the Literary Society of the Southwest will be used: Click or tap here to enter text.

Describe your organization’s relationship with other organizations with similar missions. What is your organization’s role relative to these organizations? Click or tap here to enter text.

**Budget/Financial Information:**

Provide the last 3 years of annual financial statements (prefer audited financials if available), and IRS 990 filings: Click or tap here to enter text.

List secured funding sources for this program, including amounts and sources of revenue: Click or tap here to enter text.

What is the long-term strategy for funding this program beyond the grant period? Click or tap here to enter text.

What will you do if you receive less funding from the Literary Society of the Southwest than the desired amount? How will that change the program? Click or tap here to enter text.

**Impact + Evaluation:**

Describe your organization’s criteria for success of the program. What do you want to happen because of your program? Click or tap here to enter text.

How will you measure these changes? Click or tap here to enter text.

Who will be involved in evaluating this work (staff, board, constituents, community, consultants)? Click or tap here to enter text.

What will you do with your evaluation results? Click or tap here to enter text.

**Communication:**

Describe how the Literary Society of the Southwest will be recognized as a supporter of this program and your organization. List your organization’s communication channels and detail how it will promote the Literary Society’s support throughout the grant period: Click or tap here to enter text.

The Literary Society of the Southwest asks that grantees provide both photos and a short video describing the grant’s impact. Is your organization able to fulfill this request? [x]  Yes or [ ]  No

**Volunteerism:**

List Literary Society of the Southwest members associated with your organization as individual volunteers: Click or tap here to enter text.

Provide a brief description of their volunteer role with your organization: Click or tap here to enter text.

Describe group volunteer opportunities available to engage Literary Society of the Southwest’s members: Click or tap here to enter text.